

**CORKSCREW FARMS
COMMUNITY DEVELOPMENT DISTRICT**

August 17, 2017 Minutes of Regular Meeting and Public Hearing

Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing of the Corkscrew Farms Community Development District was held on **Wednesday, August 17, 2017 at 1:00 p.m.** at The Place at Corkscrew, located at 4954 Royal Gulf Circle, Fort Myers, FL 33966.

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Regular Meeting and Public Hearing of the Board of Supervisors of the Corkscrew Farms Community Development District to order on **Wednesday, August 17, 2017 at 1:00 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Joseph Cameratta	Chairman
Anthony Cameratta	Vice Chairman
Laura Youmans	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
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Greg Urbancic	District Counsel
Carl A. Barraco	District Engineer

Dominic Cameratta	
Ray Blacksmith	<i>via conference call</i>

There were no other members of the general public present.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no comments from the audience.

3. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2018 BUDGET

A. Open Public Hearing on Adopting Fiscal Year 2018 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor A. Cameratta
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

B. Staff Presentations

Mr. Lamb went over the budget line items and stated that the District's function is primarily administrative and keeping in compliance with state-required functions.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2017-10; Adopting Fiscal Year 2018 Budget

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2017-10.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

E. Close Public Hearing on Adopting Fiscal Year 2018 Budget

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

4. BUSINESS ADMINISTRATIVE

A. Consideration of Resolution 2017-11; Assessment Resolution

Mr. Lamb went over the resolution with the Board.

MOTION TO:	Approve Resolution 2017-11.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	Mr. Urbancic went over what the exhibits will be for the Resolution with the Board.
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

B. Consideration of Infrastructure Management and Maintenance Services Agreement

Mr. Urbancic went over the resolution and answered some questions about the exhibits.

MOTION TO:	Approve the Infrastructure Management and Maintenance Services Agreement in substantial form subject to any additions to Exhibit A.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor A. Cameratta
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

C. Consideration of Resolution 2017-12; Setting Fiscal Year 2018 Meeting Schedule

The Board discussed the resolution.

MOTION TO:	Approve Resolution 2017-12.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

D. Discussion on Authorization for Chairman to Accept Offsite Force Main

Mr. Barraco went over the resolution.

MOTION TO:	Approve and accept the necessary documents to convey the offsite sanitary sewer to the Lee County Utility Department as required.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

E. General Matters of the District

5. CONSENT AGENDA

A. Consideration of the Board of Supervisors Special Meeting Minutes May 24, 2017

B. Consideration of the Operations and Maintenance Expenditures June 2017

C. Consideration of the Operations and Maintenance Expenditures July 2017

D. Review of Financial Statements Month Ending July 31, 2017

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor A. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unanimously

6. STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

Mr. Lamb stated for the record that no other members of the general public had joined the meeting. Supervisor J. Cameratta said that there will be an open house in the District on Saturday, August 19th from 1:00 p.m. to 3:00 p.m. at the models.

7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

8. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor J. Cameratta
SECONDED BY:	Supervisor A. Cameratta
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in a summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 10-11-2017.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☒ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

