

**CORKSCREW FARMS  
COMMUNITY DEVELOPMENT DISTRICT**

May 20, 2020 Board of Supervisors Regular Meeting

**Minutes of the Regular Meeting**

The Regular Meeting of the Corkscrew Farms Community Development District was held on **Wednesday, May 20, 2020 at 1:00 p.m. via conference call at 1-866-906-9330 with participant access code 9074748.**

**1. CALL TO ORDER/ROLL CALL**

Brian Lamb called the Regular Meeting of the Board of Supervisors of the Corkscrew Farms Community Development District to order on **Wednesday, May 20, 2020 at 1:00 p.m.**

Board Members Present at the onset of the meeting:

Anthony Cameratta	Vice Chair
Cheryl Smith	Supervisor
Laura Youmans	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Greg Urbancic	District Counsel, Coleman, Yovanovich & Koester
Carl Barraco	District Engineer, Barraco & Associates

Dominic Cameratta  
Ray Blacksmith

There were no other members of the general public present.

**2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no public comments on agenda items.

**3. STAFF REPORTS**

**A. District Engineer**

Mr. Barraco said he is working with the developer on the final acceptance of the storm water management system. He expects to bring it to the Board in approximately 90 to 120 days.

**B. District Counsel**

**C. District Manager**

There were no additional updates outside of the Business Items on the agenda from Counsel or the District Manager at this time.

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**4. BUSINESS ITEMS**

**A. Acceptance of Financial Report for Fiscal Year Ended September 30, 2019**

The Board reviewed the audit for FY 2019.

MOTION TO:	Approve the Financial Report for Fiscal Year Ended September 30, 2019.
MADE BY:	Supervisor A. Cameratta
SECONDED BY:	Supervisor Smith
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

**B. Consideration of Resolution 2020-01; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing**

Mr. Lamb went over the proposed budget with the Board. He asked if the Board is anticipating that wetland maintenance will need to go into the next year’s budget. Supervisor A. Cameratta asked Mr. Lamb about the process if they wanted to transfer the wetland maintenance to the CDD from the HOA. Mr. Lamb answered. The Board reviewed the budget and decided that they would like to keep the wetland maintenance with the HOA for now and the proposed budget the same as in the previous fiscal year. Mr. Lamb then reviewed the resolution with the Board. The public hearing for final approval of the budget will be held on August 19, 2020 at 1:00 p.m.

MOTION TO:	Approve Resolution 2020-01.
MADE BY:	Supervisor A. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

**C. Consideration of Resolution 2020-02; Adopting Statutory Alternative Investment Policies**

Mr. Lamb reviewed the resolution with the Board.

MOTION TO:	Approve Resolution 2020-02.
MADE BY:	Supervisor Youmans
SECONDED BY:	Supervisor A. Cameratta
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

92 **D. Annual Disclosure of Qualified Electors**

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94 Mr. Lamb announced that as of April 15, 2020, Corkscrew Farms CDD had 687 qualified electors. Mr.  
95 Urbancic reviewed the process and timeline for transitioning the Board seats into the general election.  
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97 **E. Consideration of Resolution 2020-03; Setting Landowners Election & Meeting**

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99 Mr. Lamb went over the resolution and landowner's election process with the Board.  
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101	MOTION TO:	Approve Resolution 2020-03.
102	MADE BY:	Supervisor Smith
103	SECONDED BY:	Supervisor A. Cameratta
104	DISCUSSION:	None Further
105	RESULT:	Called to Vote: Motion PASSED
106		3/0 – Motion Passed Unanimously

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108 **F. Acceptance of Conveyance of CFEE Tracts/Parcels to the CDD**

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110 Mr. Urbancic went over that this is the ratification of the deed for the CFEE Tracts/Parcels to the CDD.  
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112	MOTION TO:	Ratify and accept the conveyance of the CFEE
113		Tracts/Parcels to the CDD.
114	MADE BY:	Supervisor Smith
115	SECONDED BY:	Supervisor Youmans
116	DISCUSSION:	None Further
117	RESULT:	Called to Vote: Motion PASSED
118		3/0 – Motion Passed Unanimously

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120 **G. Acceptance of Agreement for Partial Release of Drainage, Lake Access and Irrigation**  
121 **Easement**

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123 Mr. Urbancic and Mr. Barraco went over the Agreement for the Partial Release of the Drainage, Lake  
124 Access and Irrigation Easement. Mr. Barraco said that he reviewed the construction plans, and his  
125 opinion, the CDD has no use for the 5 ft. easement on the east side of Lot 1120.  
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127	MOTION TO:	Accept the Agreement for the Partial Release of
128		Drainage, Lake Access and Irrigation Easement as
129		stated.
130	MADE BY:	Supervisor A. Cameratta
131	SECONDED BY:	Supervisor Smith
132	DISCUSSION:	None Further
133	RESULT:	Called to Vote: Motion PASSED
134		3/0 – Motion Passed Unanimously

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**H. General Matters of the District**

There were no additional matters of the District to discuss at this time.

**5. CONSENT AGENDA**

- A. Consideration of Board of Supervisors Public Hearing and Regular Meeting Minutes August 14, 2019**
- B. Consideration of Board of Supervisors Continued Public Hearing & Regular Meeting Minutes September 11, 2019**
- C. Consideration of Operations and Maintenance Expenditures August 2019 – September 2019**
- D. Consideration of Operations and Maintenance Expenditures October 2019 – April 2020**
- E. Review of Financial Statements Month Ending April 30, 2020**

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor A. Cameratta
SECONDED BY:	Supervisor Smith
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unaminously

**6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

There were no supervisor requests or audience comments.

167 **7. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor A. Cameratta
SECONDED BY:	Supervisor Youmans
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

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176 *\*Please note the entire meeting is available on disc.*

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178 *\*These minutes were done in a summary format.*

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180 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered*  
181 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*  
182 *including the testimony and evidence upon which such appeal is to be based.*

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184 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
185 meeting held on 08-19-2020.

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*[Handwritten Signature]*

*Brian Lamb*

187

188 Signature

Signature

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190 Joseph Cameratta

Brian Lamb

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192 Printed Name

Printed Name

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194 **Title:**  
195  Chair  
196  Vice Chair

**Title:**  
197  Secretary  
198  Assistant Secretary

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Recorded by Records Administrator

Brittany Crutchfied

Signature

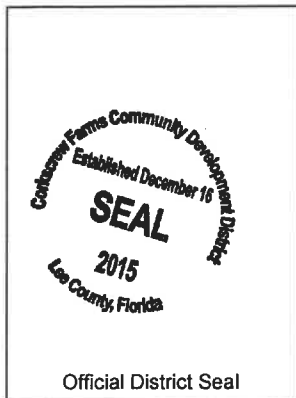
08-19-2020

Date

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Official District Seal